

**STREET ADDRESS**

4810 Forest Run Road  
Madison, WI 53704  
WEB ADDRESS: demco.com

**MAILING ADDRESS**

PO Box 7488  
Madison, WI 53707-7488

**REMITTANCE ADDRESS**

PO Box 8048  
Madison, WI 53708-8048

**DEMCO SOFTWARE**

PO Box 8774  
Madison, WI 53708-8774  
Website: demcosoftware.com

**PHONE NUMBERS**

Ordering  
Customer Service  
Accounting  
Demco Interiors  
Inside Sales  
Contracts  
Demco Software

**Toll-Free**

800-356-1200  
800-962-4463  
800-752-7614  
800-747-7561  
800-462-8709  
866-558-9068  
866-434-5098

**Fax**

800-245-1329  
877-800-5917  
800-417-7614  
800-730-8094  
888-329-4728  
888-320-0288

**Email Address**

[order@demco.com](mailto:order@demco.com)  
[custserv@demco.com](mailto:custserv@demco.com)  
[billing@demco.com](mailto:billing@demco.com)  
[inquiries@demco.com](mailto:inquiries@demco.com)  
[quote@demco.com](mailto:quote@demco.com)  
[contracts@demco.com](mailto:contracts@demco.com)  
[softwaresales@demco.com](mailto:softwaresales@demco.com)

**CORPORATE OFFICERS**

Chad Edwards	President
Marc Helmer	Vice President, Operations
Kurt Ballweg	Vice President, Finance & Human Resources

**OWNER**

Wall Family Enterprise, Inc.	4810 Forest Run Road	Madison, WI 53704	608-241-1201
Bill Hess	COO		
Cage Code:	78F25		

**BUSINESS CATEGORY**

Demco Inc. offers a full range of furniture, equipment, and supplies used in schools and libraries. An annual full-line catalog is published annually and is available in January.

Demco Inc. has been in business under the current ownership since October 1978; we have been serving schools and libraries since 1905.

STATE OF INCORPORATION	Wisconsin	FEDERAL ID#	39-1311089
NUMBER OF EMPLOYEES	200	DUNS	00-6552483

Demco Inc. is not a small business under the U.S. Small Business Administration definition.

**TRADE REFERENCES**

ACCO Brands	1-847-484-4229	Account #1893
Bayscan Technologies	1-877-229-7226	
Community Seating	1-800-622-5661	Account #5370701
Bretford Manufacturing, Inc	1-800-521-9614	Account #1009

**INSIDE SALES DEPARTMENT CONTACT INFORMATION**

Zack Becker (DE, IN, KY, MD, ME, MI, NH, OH, PA, RI, VT)	1-800-462-8709, ext. 7221
McKenzie Brown (CT, DC, MA, NC, VA, WV)	1-800-462-8709, ext. 7259
Linda Buchholz (TX)	1-800-462-8709, ext. 7247
Brady Colden (AL, FL, GA, LA, MS, SC)	1-800-462-8709, ext. 7237
Lisa Heinen (AZ, CA, NV)	1-800-462-8709, ext. 7186
Kim Satterlee (AK, AR, CO, ID, KS, MO, MT, NM, OK, OR, TN, UT, WA, WY)	1-800-462-8709, ext. 7407
Alli Starry (HI, IA, IL, MN, ND, NE, SD, WI)	1-800-462-8709, ext. 2396
Emily Wagner (NJ, NY)	1-800-462-8709, ext. 7252

**CONTRACT DEPARTMENT CONTACT INFORMATION**

Kristopher Snow	1-866-558-9068 ext. 7228
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**PAYMENT TERMS:** Net 30 days

**Warehouse Space:** 150,000 Sq Ft

**Office Sp:** 42,500 Sq Ft

**NAICS CODES:** 423490; 339999; 454113; 337127; 337211; 337214

**NIGP CODES:** 420, 525, 125, 425, 615, 785, 832, 880

**SIC/UNSPSC CODES:** 2531, 2599, 2522

**CAGE CODE:** 09130

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**DEMCO INC.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

Other (see instructions) ►

C Corporation

S Corporation

Partnership

Trust/estate

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**PO BOX 8048**

**6** City, state, and ZIP code  
**MADISON, WI 53708-8048**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

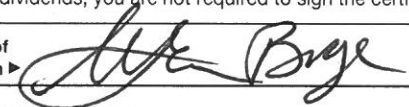
Social security number									
				-					
or									
Employer identification number									
3	9	-	1	3	1	1	0	8	9

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ►  Date ► 1/14/21

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.