

Tools Needed For Base Assembly

- Drill with phillips (or square bit)
- Pencil and Ruler
- Adjustable wrench
- Clean work space

Assembling The Base

1. Open shipping boxes and lay out all of the base parts. You will have one spider, one foot, one column, and one rod and nut, plus eight 1" screws per base.

Note: Screws are packaged with the table tops not with the bases.

2. Slide the rod, with the nut pointing towards the floor, through the spider as show. Place a large crumpled piece of paper under the center of the spider, this will help push the rod against the spider.

Note: You will be assembling the table base upside down.

3. Slide the column over the rod making sure that all four raised guides of the spider are covered by the column. See Detail A.

4. Place the foot on top of column, with the rod going through the center. Be sure all four raised guides are covered by the column. See Detail B.

Note: All 4 raised guides, on the spider and the foot, must be covered by the column or your base will not sit evenly.

5. Looking down at this assembly, visually align the legs of the foot with the legs of the spider. Tighten the nut as hard as you can with a wrench.

Attaching Base To Table Top

6. Clean off an area of the floor, making it free from debris or anything that might scratch the surface of the table. Put a piece of foam on the floor. Place the table top face down. If center isn't marked, find the center of the tops as shown to the right.

7. Center all four legs of the spider over your center lines to center your base.

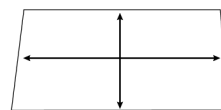
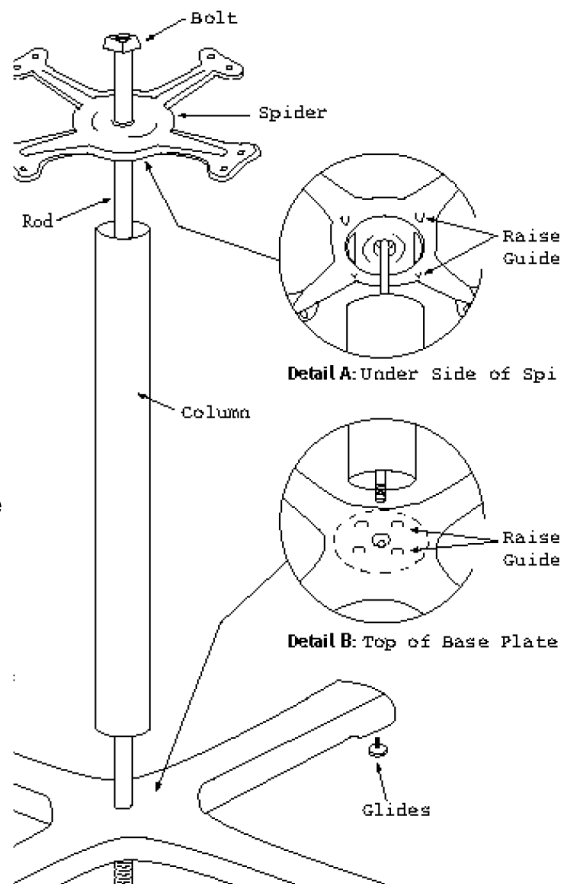
Using a drill with the phillips bit, drive all eight screws provided into the table top.

Note: You are working with the spider facing down and the table base feet facing up. Turn your table right side up and you are finished.

Troubleshooting: If table rocks once you have finished assembly, double-check that the column was perfectly centered on the spider (Step 3) and foot (Step 4), otherwise adjust glides by rotating until level.

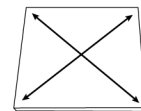
Caring for your Table Top

The tops can be cleaned with any non-abrasive cleanser such as Windex® or Formula 409®. Warm soapy water and a soft rag are also acceptable.



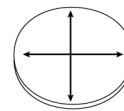
Rectangular Top

Mark the center of one side, find the center of the opposite side and draw a line connecting these two points. Repeat for the other dimension. Your center mark is where the two lines cross.



Square Top

Draw a line from corner to corner diagonally across the table, draw another line connecting the other corners. Your center mark is where the two lines cross.



Round Top

With a tape measure, draw a line across the widest part of the top and mark the center point. Visually draw a line from the center point perpendicular to the first. Your center mark is where the two lines cross.